**Foulness Island Parish Council**

 [www.foulnessislandpc.org.uk](http://www.foulnessislandpc.org.uk)

Chairman: Clerk/RFO:

Mrs E. Pitts, Mr B Summerfield, CiLCA,

18, Little Wakering Road, Sutton Hall Cottage,

Great Wakering. Sutton Road,

Essex. Rochford, Essex.

SS3 0JE. SS4 1LG.

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 **YOU ARE HEREBY SUMMONED TO THE MEETING OF**

 **THE FOULNESS ISLAND PARISH COUNCIL**

 **at the Staff Premises, Lodge Farm, Foulness Island, Southend-on-Sea, Essex. SS3 9XN.**

 **(Courtesy of the Belton Bros Ltd)**

 **on WEDNESDAY 5th FEBRUARY 2024 at 7.00 pm.**

Chairman's opening remarks.

**1. To record the Members Present:**

 Councillors and Ward Councillors,Representatives of QQ and Members of the Public:

**2. Apologies for absence:**

iTo be received by **the Clerk in person only** via: email, letter and telephone.

ii To discuss the FIPC’s acceptance of reasons for absence:

**3. Declarations of Interests**

i **To receive all declarations of interests including** dispensations under the relevant provision s.33 of the

 Localism Act 2011.

ii **The Chairman reminds Councillors to declare any further interests now and as they became evident to them,**

 **during the progress of the meeting.**

**4. Parish Council Casual Vacancies:**

iTo receive an application for the casual vacancy.

ii To receive a personal statement from the applicant.

**5.** **Foulness Island Public Forum:** (5 Minutes per person with a Maximum of 15 minutes).

 Councillors, Guests, visiting Ward/County Councillors and questions from members of the public.

**6. The Minutes of the Meeting of the 4th December 2024.**

To receive and agree

**7.**  **Matters arising from the Minutes: (not on the Agenda)**

 Item:

**8. Planning consultations:**

 **Application no. ESS/63/24/ROC AVOCET, Shoeburyness MOD, Bridge Road, Shoeburyness. SS3 9XD.**

#  **(Replacement Demilitarisation Facility, Including Demolition of Existing Machinery and Buildings and**

#  **Construction of a New Building to House New Demiltarisation Facility, Along with the Construction of**

#  **Associated Buildings and Supporting Infrastructure).**

# **9. MP Mr Bayo Alaba’s visit of 9th January 2025.**

 Councillor Mr Gary Bickford’s report:

**10. Finance: the PRECEPT**

 To record the PRECEPT demand on the Rochford District Council for 2025-2026 is £4,640-00.

**11. Finance:**

i To receive the FIPC Financial and Co-op Bank Statements ending 5th February 2025.

ii To receive the above financial statement balances to be agreed by Councillors …………….. and ………………….

iii To agree a payment to: HMRC 4th Quarter payment 2024-25 PAYE-RTI @ £138.24.

iv To agree a payment to: the ICO re: Data Protection Fee 2025-26 @ £40-00.

v To record the payment December 2024 re: the Clerk’s invoice for Office use 2023-24 @ £117-51

vi To record the payment December 2024 re: the Clerk’s invoice for Fuel use 2023-24 @ £103-96

vii To record the payment December 2024 re: the Clerk’s 9 months back pay from April 2024 @ £66-96

viii To record the payment December 2024 to the DIO 1179739, Churchend Recreation Area @ £10-00

ix To record the payment December 2024 to Mrs E Pitts, Remembrance wreath @ £20-00.

x To record the payment December 2024 to B Summerfield/IJTDirect Ltd, Printer Ink @ £37-49.

xi **The Foulness Island Parish Council Co-operative Bank accounts:**

 1) **Business Account Balance**: **04/12/2024** **£ 822-89.**

 CREDITS: None.

 DEBITS: None.

 **Business Account Balance: 05/01/2025 £ 822-89**.

 2) **Community Direct Plus Account Balance:** **04/12/2024** **£2,341-88.**

 **CREDITS:** None

 **DEBITS:**

 02/01/25 B Summerfield. (Clerk’s Office use 2023-24) @ £117-51.

 02/01/25 B Summerfield. (HMRC PAYE-RTI 3rd Quarter) @ £166-00.

 04/12/24 B Summerfield. (Clerk’s Fuel use 2023-24) @ £103-96.

 04/12/24 B Summerfield. (Clerk’s back pay from April 2024) @ £ 66-96.

 01/01/25 B Summerfield. (Clerk’s Salary January 25 ) @ £184-32.

 01/02/25 B Summerfield. (Clerk’s Salary February 25 ) @ £184-32 ………… **£ 823-07.**

 **Community Direct Plus Account Balance: 05/02/2025 £1,518-81.**

xii The above copies of receipts of income, payments and transfers to be ratified by the Council and

 co-signed by two councillors.

xiii To resolve all ratified Credits and Payments, auditing/financial statements, donations, receipts and

 Bank transfers.

 Proposed by Councillors: ………………………. seconded by ………………………. and agreed by all.

**12. Correspondence:**

i To receive an e/letter January 2025 from Eudo-Films re: New documentary on Essex Islands.

ii To record the QQ ‘Foulness Residents’ Updates: December 24/January 25.

iii To record the ‘Foulness Island Newsletter’ of January/February 2025.

iv The printed publications and General Information received by the Clerk are available on demand.

**13. The Parish Council Burial Ground:**

 i To discuss the Burial ground hedge:

 ii To receive the correspondence re: resident’s burial ground requests:

 iii Councillor Mrs F Giles report re: The War Graves Commission.

**14. Streetlights:**

Councillor reports:

**15. Highways:**

i To discuss: Bus shelter bins with lids @ £120 each plus £48 carriage.

ii Councillors reports:

**16. Website:**

 The website to be further updated with the inclusion of this meetings’ information.

**17. Next Agenda Items from Councillors:** *for the next Agenda and exchange of information only.*

 Items:

**18. The next Foulness Island Parish Council Meeting:**

 **To agree: WEDNESDAY 2nd / 9th April 2025.**

**19. Private and Confidential:**

Pursuant to the provision of Section 1000(a) of the Local Government Act 1972, as amended by the Local Government (Access to Information) Act 1985, the press and public be excluded from the meeting for consideration of the following item of business on the grounds that it contains information defined as exempt in Part 1 of Schedule 12a of the Local Government Act 1972, as detailed.

 **To discuss Co-option matters.**

**31st January 2025. B. Summerfield, (Foulness Island Parish Council Clerk/RFO)**